This is the first of a series of periodic updates that will be provided to keep the membership apprised of committee activities.

We are pleased to advise you that we now have email addresses for each of the committees so you can communicate with them. Please feel free to send your questions and comments directly to the committees as this will help them as they develop their recommendations to the Member Board.

**STEERING COMMITTEE:**

Committee Chair – Bill Hendryx  
Email Address - LWNDirector@gmail.com

The committee meets weekly on Thursday afternoons. The committee is tasked with providing guidance to the Resident Director, performing research and analysis as directed, and coordinating the committee chairs.

Activities Include:
- Completed initial review of the amendments to our governing documents proposed by the committees.
- Debated need for engineering study prior to turnover. A decision will be made based upon guidance to be solicited from legal counsel.
- Planning future Town Hall meetings.
- Develop initial agenda for Member Board.
- Review proposals from the committees for the Board to consider.
- Review the 2023 annual budget proposal.
Committee meets on the 2nd and 4th Wednesday of the month.
40 requests have been reviewed since March 9th.
Planning to streamline the process.
Planning to amend design and style guide as necessary.

Committee Chair – Karen Smyth
Email address – ARC_Committee@LakewoodNationalgc.com

The architectural standards and guidelines are administered by the ARC committee, which is responsible for reviewing, approving, or rejecting members’ applications for additions or modifications according to established design standards. If a homeowner would like to make an exterior change to their property, they will need to follow the formal process established by the association. The forms and design guidelines are available on the website.

- Committee meets on the 2nd and 4th Wednesday of the month.
- 40 requests have been reviewed since March 9th.
- Planning to streamline the process.
- Planning to amend design and style guide as necessary.

Our committee has been busy and now that we have a few months of reviewing requests, we can see where the process can be improved.

Committee Chair – Cory O’Donnell
Email Address: Compliance_Committee@LakewoodNationalgc.com

The compliance committee is an oversight committee responsible for monitoring the enforcement of the rules and regulations as outlined in the governing documents. The committee works with the management teams in the compliance process and will report directly to the Board of Directors.

In the past 5 months, we have done the following:

- Reviewed the Declaration of Covenants, Conditions and Restrictions for LWN to identify the established rules and regulations.
- Developed a flow chart for the current process of reported violations and follow up.
- Worked on a standard violation notification form.
- Gathered information on how the current compliance process is being managed.
- Selected a liaison to attend the Condo Leadership Group monthly meetings for communication and assistance with compliance issues.

Our goal is to have a clear understanding of the current process for reporting and correcting community violations, collect data regarding the entire process and will report our findings to the Board of Directors.
COMMITTEE UPDATES

FACILITIES & GROUNDS COMMITTEE:
Committee Chair – Deanne Burbee
Email Address – FacilitiesandGrounds_Committee@LakewoodNationalgc.com

The committee is tasked with developing plans for monitoring the maintenance of our physical assets and the landscaping of common areas. Some of the physical assets to be monitored include roads, buildings, gates, pools, ponds, pump house, fountains etc.

Activities Include:

- Developed checklist of assets to be monitored.
- Meeting to be held with other committee chairs to ensure clear understanding of responsibilities
- Develop process to solicit member input regarding items in need of remediation.

FINANCE COMMITTEE:
Committee Chair – Aldo Servello
Email Address – Finance_Committee@LakewoodNationalgc.com

The Finance Committee ensures that the assets of our Homeowners Association (“HOA”) are handled with fiduciary care. Our team is focused on preparation for Turnover and the HOA Financial issues that the membership will face going forward.

During the month of April, we have completed the following:

- Monitor the progress of FY 2021 Audit completion and Tax return filings by the Declarant’s Audit / Tax Preparer.
- Coordinated with the ICON Finance team to review the Financial Statements.
- Completed the external Audit / Tax Preparer Request for Proposal (RFP) to replace the Developer’s Auditor, when their engagement ends.
- Established Audit Source Selection Plan to facilitate the FY 2022 HOA Audit after Turnover.
- Developed the preliminary FY 2023 Annual Budget Plan in coordination with the ICON Finance team.
- Continue to lead Bi-Weekly meetings with other Committee Chairs for coordination of issues and resolutions.
GOLF COMMITTEE:

Golf Committee Chair: David Fajgenbaum
Email Address: Golf_Committee@LakewoodNationalgc.com

- The Golf Committee has met three times. Our Director of Golf Nick Campbell has presented his proposed summer schedule for discussion and recommendations.
- Committee members have been asked to submit their top five priorities for evaluation by the committee.
- The Committee has been updated regarding the golf software and the progress in acquiring a new system.
- The committee is updating our golf policies and rules.

INSURANCE COMMITTEE:

Committee Chair – Don Patterson
Email Address - Insurance_Committee@LakewoodNationalgc.com

Our Insurance Committee is charged with overseeing Lakewood National Golf Club, Inc.’s insurance program to ensure that proper insurance coverage is in place to protect the management, assets, and associated risks of LWN. Upon analyzing our policies and coverages, we will be advising the Board of Directors of necessary actions on all insurance matters.

Since we were first organized this past December, we have:
- Reviewed all of our current policies.
- Surveyed each of the Club’s buildings and other assets, comparing existing assets to those listed and covered by our various policies.
- Reviewed all of our Club’s third-party contracts for insurance requirements.
- Met with our Club’s insurance agent for a thorough review of coverages and services provided.
- Presented our agent with questions regarding certain areas of coverage.

In general, we have a sound insurance program managed by a very experienced and knowledgeable agent.
COMMITTEE UPDATES

LEGAL COMMITTEE:
Committee Chair – Leslie DuFresne
Email Address – Legal_Committee@LakewoodNationalgc.com

The Legal Committee is tasked with reviewing our governing documents, contracts and current operations to ensure compliance with all applicable laws, including, but not limited to Florida Statute, Chapter 720, which pertains to homeowner associations.

Below is a summary of what this committee has been working on since its formation:
- Reviewed all governing documents, reviewed and summarized all comments and proposed amendments submitted by each committee, submitted proposed amendments to the Steering Committee for final review;
- Reviewed all current contracts;
- Researched applicable statutes;
- Began review of building permits;
- Researched all deeds that Lennar has related to LNGC in preparation for Turnover and,
- Interviewed candidates for outside counsel and make recommendations to the Steering Committee.

LIFESTYLE COMMITTEE:
Committee Chair – Mary Beth Patterson
Email Address – Lifestyle_Committee@LakewoodNationalgc.com

Our Lifestyle Committee has many facets. We will be working with Warren Lee, GM, along with the food and beverage manager(s) to assess the quality, service, and efficiencies of food and beverage at the new clubhouse and the Tiki Bar.

Once the Lifestyle Director is hired, we’ll work to establish a vibrant social calendar that members can enjoy. We will be supporting Sabina Hart, Fitness Director, to assess the center’s equipment maintenance, contracts and the quantity and quality of fitness classes being offered. We will assess the nature of the services offered at the Spa.

We have completed the following:
- Committee had our first meetings with Warren Lee Sabina Hart on April 25
- Purpose of these meetings was be to introduce the Lifestyle Committee to both and to begin to acquire an understanding of their respective responsibilities and how we’ll partner with them moving forward

Our goal is to establish solid partnerships with the management teams to produce quality experiences that our LWN members will enjoy.
COMMITTEE UPDATES

PLANNING COMMITTEE

Committee Chair – Doug Angove  
Email Address – Planning_Committee@LakewoodNationalgc.com

The committee is tasked with planning for coordinating reserves and engineering studies of our assets. In addition, we will coordinate any projects that the Board may decide to undertake.

Accomplishments Include:

- Familiarize committee with Florida Statutes, Chapter 720
- Solicited Reserve/Transition Study Proposals from 13 firms (9 responded).
- Received proposals were reviewed and follow-up was conducted with each firm (questions, clarifications, etc.).
- Five firms were selected for screening interviews.
- Criteria-based evaluation documented in a spreadsheet (Pros/Cons, ability to meet timeline, cost, scope, references, experience, etc.).
- Recommendations provided to Steering Committee for review.
- Continue to gather LWN asset information (design plans, equipment lists, warranty information, service contracts, etc.).

RACQUET SPORTS COMMITTEE:

Committee Chairperson: Teri Arrington  
Email Address: Racquet_Sports_Committee@LakewoodNationalgc.com

- Reviewing outside membership policy.
- Reviewing team membership policy.
- Reviewing guest reservation policy.
- CPR and Defibrillator training for all racquet sports employees will be conducted this summer.
- The website will be updated with Racquet Sports information.