

# Lakewood National Golf Club, Inc. Legal Committee Charter

## **Effective October 1, 2021**

The Legal Committee of the Lakewood National Golf Club, Inc., hereinafter LWN, assists the Board of Directors (“Board”) so that its documents, contracts and operations are in compliance with all applicable laws, including, but not limited to, Florida 720.

## **Role and Responsibilities**

1. Review Governing Documents, leases and contractual agreements for compliance with Florida 720 and other applicable laws. If needed, recommend changes to the Board.
2. Interview candidates for outside counsel and recommend candidates to the Board.
3. Serve as liaison for the Board and other committees with outside counsel.
4. The committee through its chair may utilize the Board approved outside counsel to assist in its responsibilities within an approved budget or at the direction of the Board.
5. Review any new legally binding agreements from other committees prior to submission to the Board.
6. Review and propose amendments to the Governing Documents, policies, leases or contractual agreements prior to submission to the Board.
7. Work collaboratively with other committees in furtherance of legal compliance.

## **Meetings**

1. The Committee shall meet at least semi-annually and more frequently as the Chair deems necessary or at the request of the Board.
2. If the Board has delegated decision making authority to the committee, notice of a meeting of the Committee must be posted in a conspicuous place in the common area at least 48 hours prior to the meeting
3. All matters are decided by a simple majority of the Committee members present, provided that there is a quorum of at least a majority of the members.
4. The Committee Chair shall regularly report to the Board regarding the committee’s activities and, if appropriate, propose motions or action items to the Board.

## **Membership**

1. The Committee shall consist of no more than 5 members and no less than 3. There shall always be an odd number of members.
2. Committee members should have strong legal and/or compliance backgrounds.

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3. The Board appoints the Chair and Committee members. The Board may dismiss the Chair or Committee Members, with or without cause.
4. Board members may not be members of the Committee.
5. Committee members shall be members in good standing of LWN.
6. Committee Membership is limited to no more than four consecutive annual terms, the Chair is limited to 2 consecutive annual terms.

\*Any conflict, between this Charter and the Lakewood National Governing Documents, the following order of priority shall apply: Declarations, Articles of Incorporation, Bylaws, followed by the Rules & Regulations.